

# MINUTES

## Workforce Connection

Of Central New Mexico

## Youth Council

Thursday, May 11, 2006

4:00 pm

Mid-Region Council of Governments

**Call to Order** - 4:04 pm - by Mary Lee Martin

**Roll Call and Determination of Quorum** - Patrick Newman

### **Present**

Rosa Auletta  
Bob Davey  
Mary Lee Martin  
Marty Mondragon  
Maria Rinaldi-came in late  
Dr. Emily Salazar

### **Excused**

Susan Brower  
John Dantis  
Helen Lopez  
Gwen Manfre  
John Sapien  
Tom Savage

*(No quorum established)*

**Approval of Thursday, May 11, 2006 Agenda**

**Motion: Marty Mondragon**

**Second: Dr. Emily Salazar**

**No Discussion**

**Action: Passed by voice vote**

**Tab 1. Approval of Minutes, Youth Council: April 13, 2006**

- **Lawrence Rael requested that Administrative Reports be moved to Tab 2.**

**Motion with changes: Rose Auletta**

**Second: Marty Mondragon**

**No Discussion**

**Action: Passed by voice vote**

*(Agenda skipped to Administrative Reports)*

- **Administrative Reports**

- Lawrence Rael reported the WIA budget allocations from OWTD.
- Patrick Newman noted the decrease of 5.3% in funds for the youth program, the 4.5% decrease for the adult program and the 15% increase in the dislocated worker program.
- Mr. Rael stated his concerns and suggested ways to try and adjust the allocations.
- A letter has been sent to OWTD in requesting 10% statewide set-aside funds or other allocations to make up the difference in the decreases.
- The About Face! allocation of one hundred forty-six thousand dollars (\$146,000.00) has recently been approved through OWTD for transfer to the Summer Work Academy youth program.
- Mr. Rael identified two possible solutions in dealing with the decrease in funding for the youth Summer Work Academy.
- A possible program restructure of less participants and/or less weeks of services is one suggestion or move the one hundred forty-six thousand dollars (\$146,000.00) to the youth program eliminating the Summer Work Academy.
- Mr. Newman stated that the money requested from OWTD would be from PY06 10% statewide set-aside funds. If approved, the funds would be added to the adult program to serve older youth.
- Mr. Rael informed the Council on the impacts of the decreased Youth program funding.
- Virginia Trujillo of YDI suggested that a modified summer program be created through YDI so that youth will receive the same services offered through the Summer Work Academy.
- The Youth Council agreed to the suggested plan in allocating the one hundred forty-six thousand dollars (\$146,000.00) to the year-round WIA Youth program.

**Questions and Comments Followed**

*(Agenda moved back to Tab 2)*

**Tab 2. Monthly Expenditure Report - by Lawrence Rael and Patrick Newman**

- Mr. Rael and Mr. Newman explained the WCCNM monthly expenditure report for the month ending April 30, 2006.

*(Bob Davey continued in place of Mary Lee Martin.)*

<b>FINAL ACTION ITEMS</b>
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**There were two action items to discuss and vote on – All were passed by voice vote.**

**Passed by voice vote**

- Approval of WCCNM Youth Development, Inc. Contract Extension
- Approval of MOUs for Summer Work Academy

**Tab 3: Approval of WCCNM Youth Development, Inc. Contract Extension – Background and Introduction by Patrick Newman**

- Patrick Newman presented the Youth Development, Inc. (YDI) contract to request approval of a one-year extension beginning on July 1, 2006 and ending on June 30, 2007.

- In 2004, YDI submitted a proposal to WCCNM as the youth services provider. The proposal was recommended by the review team and approved by the Full Board on June 7, 2004.
- The Executive Committee task force, chaired by Mary Lee Martin, has reviewed the progress to date and terms of the contract for renewal.
- The task force recommended renewal of the contract.
- The term of the renewal Agreement is one year, beginning on July 1, 2006 and ending on June 30, 2007.
- The financial impact is unknown at this time.

**Discussion Followed**

**Motion to approve the YDI Contract Extension: Maria Rinaldi**

**Second: Martha Binford**

**No Discussion**

**Action: Passed by voice vote**

**Tab 4: Approval of MOUs for Summer Work Academy - Background and Introduction by Patrick Newman**

- Patrick Newman requested that MOUs be approved for operation of a Summer Work Academy in the rural counties of the Central Region which includes Sandoval, Torrance and Valencia.
- The Summer Work Academy is essential to bridge youth transition from high school to postsecondary education and/or the workplace.
- Sandoval county, Torrance county and the city of Belen will be responsible for administering the programs in each of the counties, and will be responsible for hiring a mentor to enroll and connect youth to employment and postsecondary education.
- The total estimated contract cost for the project is thirty thousand dollars (\$30,000.00).
- Due to budget and Youth Council recommendation, these will be approved contingent upon funding from OWTD.

**Discussion Followed**

**Motion to approve all three MOUs: Marty Mondragon**

**Second: Rosa Auletta**

**No Discussion**

**Action: Passed by voice vote**

<b>INFORMATION AND DISCUSSION ITEMS</b>
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**Tab 4. YDI Monitoring Review Status Update - By Ramona Chavez and Jerilynn Sans**

- Jerilynn Sans conducted monitoring of the YDI program on February 14, 2006 through March 9, 2006.
- The overall business operations were in place and successful with the exception of minor issues with participant files.
- A corrective action plan has been requested 45 days following the exit conference to address reoccurring issues.
- Ramona Chavez conducted the fiscal review of YDI finding.
- All procedures are in order, easy to follow and are on track.
- One issue dealing with forgery is in process.

- Once a corrective action plan has been prepared, a status report will be presented to the Full Board and Youth Council.

**Questions and Comments Followed**

**Tab 5. VOSS Performance Reports Status Update - By Ramona Chavez**

- Ramona Chavez presented the VOSS performance report received from OWTD.
- Ms. Chavez has repeatedly requested assistance in interpreting this document, and to date has not received feedback.
- The values reported from the OWTD performance reports are not reconcilable with VOSS.
- Patrick Newman stated that there have been three letters sent to OWTD regarding our concern of this issue.

**Questions and Comments Followed**

<b>REPORTS</b>
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*(Administrative Reports moved to beginning of agenda)*

**Public Comment** - None

**Adjournment** - 4:41 pm

<b>NOTES</b>
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**Next Meeting:**

**Date:** Thursday, June 8, 2006  
**Time:** 4:00 pm  
**Location:** Mid-Region Council of Governments